

RE-2 Employee Post Travel Disclosure of Travel Expenses

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PUBLIC RECORDS

2023 SEP 21 AM 10: 57

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):
Atlantic Council of the United States, Inc.

Travel Dates:
08/27/2023 to 09/02/2023

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$246.00 ground transport \$2,387.05 + airfare	\$573.48	\$525.00	\$10.00 \$8.19 Warsaw Uprising Museum Ticket \$8.26 Museum of Occupations and Freedom Fights + ticket (Noted on Agenda)

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

09/14/23

Date

Jordan Pakula

Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

09/14/23

Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Lodging	\$573.48	Small change due to changes in currency exchange rates when converting total cost in US dollars from Euros and Polish Zloty.
Misc. Expenses	\$16.45	Small change to account for European VAT tax for two separate museum tours, one in Vilnius and one in Warsaw.
Meals	\$525.00	Change due to slightly higher meal costs (per/person cost): 8/28: Breakfast \$9; Lunch \$11; Dinner \$95 8/29: Breakfast \$0; Lunch \$0; Dinner \$112 8/30: Breakfast \$0; Lunch \$31; Dinner \$82 8/31: Breakfast \$2; Lunch \$9; Dinner \$74 9/1: Breakfast \$0; Lunch \$13; Dinner \$65 9/2: Breakfast \$0; Lunch \$22
Transportation	\$246.00	Slightly lower cost for private bus for transport for airport transfers and transportation between meetings.

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation: Our schedule shifted to adapt to the availabilities of some government officials and civil society experts. All schedule changes, including to the location and timing of meetings as submitted in August, can be viewed on a fully-updated agenda, which we can provide as needed. 8/29 – Added – Tamir Waser, Peter Kaufman. Removed - President Dalia Grybauskaitė, Ambassador Robert S. Gilchrist, Jack Frye, Rima Ziuratis. 8/30 – Added – Rolandas Krisciunas, Vytautas Landsbergis, Franak Viačorka. Removed – Ambassador Petro Beshta, Reform Space managers. 8/31 – Added – Janusz Kowalski, Michal Wisniewski, Brian Mefford, Myroslava Gongadze, Christopher Abrams, Daniel Elkins. Removed – Anna Gembicka, Beata Daszyńska-Muzycka. 9/1 – Added – Mieszko Pawlak, Bogdan Klich, Izabela Antos. Removed – Pavel Latushka. Restaurants: Added – Hotel Kempinski Restaurant Telegrafas. Removed – Restoranas Grey.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Amended. Originally Submitted on
July 18, 2023

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Date/Time Stamp

Name of Traveler:
Jordan Pakula

Employing Office/Committee:
BUDGET REP

Private Sponsor(s):
Atlantic Council of the United States, Inc.

Destination(s):
Vilnius, Lithuania Warsaw, Poland

Travel Dates:
08/27/2023 to 09/02/2023

NOTE: If you plan to extend the trip for any reason you must notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

07/18/2023

Date


Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Charles E. Grassley
(Print Senator's/Officer's Name)

hereby authorize Jordan Pakula
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

08/07/2023

Date


Signature of Supervising Senator/Officer

Atlantic Council of the United States, Inc.: Atlantic Council Eurasia Congressional Fellows trip

 Jordan Pakula

Title:

None

Employing Office/Committee:

BUDGET REP

Duty Station:

WASHINGTON,DC

Destination(s):

Vilnius, Lithuania

Warsaw, Poland

Explain how this trip is specifically connected to the traveler's official or representational duties:

Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.

Name of accompanying family member (if any):

Not Entered

Name and Relationship to Traveler:

None

Organization Information

Organization Name

Atlantic Council of the United States, Inc.

Is your organization classified as a §501(c)(3)?

☒ Yes ☐ No

§501(c)(3) Organization Type

Public Charity

Address

1030 15th St. NW, 12th floor

Address 2 (Optional)

Public Charity

City, State Zip

Washington, District Of Columbia 20005 United States

Phone Number

(408) 340-8855

Organization URL

<https://www.atlanticcouncil.org>

History of Congressional Travel

The Atlantic Council has previously sponsored several congressional trips. The Atlantic Council's Eurasia Center specifically sponsored a similar congressional trip to Ukraine in 2018 and 2019, and a similar trip last year in 2022 to Lithuania and Poland.

Educational Activities

The Atlantic Council regularly hosts events for attendance by the general public and publishes reports that are freely available to the public. The Atlantic Council's Eurasia Center hosts events for the general public and publishes reports for the general public specifically on the Eurasia region.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The Atlantic Council's Eurasia Center planned a trip for staffers based on the Center's focus on Ukraine. The locations of Poland and Lithuania were picked to educate staffers on the countries' support for Ukraine, their relationship with the US and Russia, and the impact the nations have felt since the Russian full-scale invasion of Ukraine.

Explain how the purpose of the trip relates to your organization's mission.

The Atlantic Council promotes leadership and engagement in international affairs. The Atlantic Council's Eurasia Center aims to enhance transatlantic cooperation and generate awareness about Eurasia. The purpose of the trip is to educate and increase awareness of the region among congressional staffers.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

i Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/27/2023 @ 06:10 PM



Trip End Date/Time:
09/02/2023 @ 03:55 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$2,637.74 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$2,387.05

Note

roundtrip flights internationally and a flight between Lithuania and Poland

Ground Transportation	Coach	\$250.69
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Note

Private bus for transport for airport transfers and transportation between meetings.

Lodging (Per Member/Officer/Employee: \$576.05)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/28/2023	08/31/2023	Hotel Vilnia	Vilnius	None	Lithuania	3	\$91.01	No
08/31/2023	09/02/2023	Hotel Bristol	Warsaw	None	Poland	2	\$151.51	No

Meals (Per Member/Officer/Employee: \$425.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/28/2023	\$10.00	\$15.00	\$54.00	\$0.00	\$79.00	Vilnius	None	Lithuania	No
08/29/2023	\$0.00	\$8.00	\$65.00	\$0.00	\$73.00	Vilnius	None	Lithuania	No
08/30/2023	\$0.00	\$25.00	\$70.00	\$0.00	\$95.00	Vilnius	None	Lithuania	No
08/31/2023	\$12.00	\$18.00	\$50.00	\$0.00	\$80.00	Warsaw	None	Poland	No

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
09/01/2023	\$0.00	\$23.00	\$55.00	\$0.00	\$78.00	Warsaw	None	Poland	No
09/02/2023	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00	Frankfurt	None	Germany	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$15.00)

Expense Type	Amount	Notes
Other (Museum ticket)	\$8.00	Ticket to the Warsaw Uprising Museum as part of the educational activities noted on the agenda.
Other (Museum ticket)	\$7.00	Ticket to Museum of Occupations and Freedom Fights as part of the educational activities noted on the agenda.

Additional Attachments**Document Name**

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

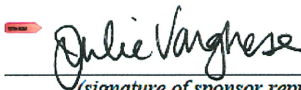
I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Atlantic Council Eurasia Congressional Fellows trip
Travel Date(s): August 27-September 2, 2023
Travel Destination(s): Vilnius, Lithuania; Warsaw, Poland

Sponsor: Atlantic Council of the United States, Inc.

Julie Varghese
(printed name of sponsor representative)

Chief Operating Officer
(title)


(signature of sponsor representative)

July 17, 2023
(date)

US Senate

Committee on Ethics

Primary Trip Sponsor Form supplemental documentation

Atlantic Council of the US, Inc.

Senate employees invited:

1. **Daniel Gottfried**
 - a. *Legislative and Policy Analyst for Europe and Public Diplomacy*, Senate Committee on Foreign Relations
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
2. **Marcos Ibarra**
 - a. *Senior Policy Advisor*, Office of Senator Catherine Cortez Masto
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
3. **Adam Kozloski**
 - a. *Foreign Policy Aide*, Office of Senator Joni Ernst
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
4. **Jordan Pakula**
 - a. *Professional Staff Member*, Senate Committee on the Budget
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
5. **James Rice**
 - a. *Legislative Director*, Office of Senator Chuck Grassley
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
6. **Trevor Tackett**
 - a. *National Security Research Analyst*, Senate Republican Policy Committee
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.

7. Daniel Tillson

- a. *Legislative Assistant*, Office of Senator Roger Wicker
- b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.

8. Russell Willig

- a. *Professional Staff Member*, Senate Select Committee on Intelligence
- b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.



Atlantic Council

Jordan Pakula
Professional Staff Member
Senate Committee on the Budget

July 10, 2023

Dear Jordan,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Lithuania and Poland led by the Council's Eurasia Center. The trip will take place from **August 27 to September 2, 2023**.

Since its founding, the Center has become a go-to resource on issues pertaining to Eurasia at a time of tremendous importance and change. Russia's war in Ukraine has had a profound impact on the security and stability of Europe and fundamentally changed the way the United States and its allies engage with Russia. At this crucial moment, the United States must continue to support freedom and prosperity in Europe. This staff delegation will take congressional staffers to Vilnius and Warsaw, where they will meet with senior representatives from the Lithuanian and Polish governments, civil society, and private sector. In addition, staffers will have the opportunity to meet with Ukrainian civil society members and officials currently abroad as well as exiled Belarusian democratic leaders and civil society members.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Shelby Magid (smagid@atlanticcouncil.org).

Best,

Ambassador John Herbst
Senior Director, Eurasia Center
Atlantic Council



August 27, 2023 to
September 2, 2023
Vilnius and Warsaw

Agenda: Lithuania and Poland Study Trip, 2023

For reference: [Eurasia Center Congressional Fellowship program](#)

(All times listed are local)

Sunday, August 27 – depart US for Vilnius

6:10 p.m. – 8:05 a.m. +1 Delegation flies from Washington Dulles (IAD) to Frankfurt (FRA) on United Airlines flight LH 419

Monday, August 28

8:05 a.m. – 10:05 a.m. Layover, delegation connects in airport, boards flight to Vilnius

10:05 a.m. – 1:05 p.m. Delegation flies from Frankfurt (FRA) to Vilnius (VNO) on Lufthansa flight LH 886

1:05 p.m. – 1:50 p.m. Arrival in Vilnius, pick up luggage, meet driver

1:50 p.m. – 2:10 p.m. Delegation transfers to hotel via private transportation

Location: Hotel Vilnia
Maironio str 1, LT-01124 Vilnius

Pickup location: Arrivals

2:10 p.m. – 4:00 p.m. Check in to Hotel Vilnia, break

Optional post check-in: meet for snack/lunch at Strangelove café
Location: Barboros Radvilaitės g. 6B, 01143 Vilnius, Lithuania (*directly across from hotel*)

4:00 p.m. – 4:10 p.m. Delegation meets in hotel lobby for check-in with Ambassador Herbst, Shelby Magid, and Andrew D'Anieri



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4:10 p.m. – 4:30 p.m.

[Delegation transfers to Blue/Yellow for Ukraine headquarters](#)

Pickup location: Hotel Vilnia

4:30 p.m. – 5:45 p.m.

[Meeting with Jonas Öhman, head of Blue/Yellow for Ukraine, and Blue/Yellow aid workers](#)

Location: Blue/Yellow for Ukraine headquarters

Topic: Lithuanian non-governmental organizations roles in supporting Ukraine's armed forces, the status of the war in Ukraine.

Relevance: Staffers will hear from and receive a presentation by a key NGO working to aid Ukrainians and learn about Russia's war against Ukraine from their perspective. Blue/Yellow for Ukraine works with the Ukrainian and Lithuanian governments and armed forces providing defense and medical equipment aid. As the organization has close contact with frontline forces in Ukraine and Öhman and his team have traveled to Ukraine throughout the war, they will provide an update on urgent needs and the status of collaboration and assistance between Lithuania, Ukraine, and the US. Staffers will hear from US military veterans who have been volunteering in Ukraine. They may also hear from Ukrainian soldiers Blue/Yellow collaborates with to provide aid near the frontlines (note this depends on soldiers' availability and the status of the war). This will provide valuable insight on critical needs within Ukraine.

5:45 p.m. – 6:00 p.m.

[Delegation transfers from Blue/Yellow for Ukraine headquarters to dinner](#)

Pickup location: Blue/Yellow for Ukraine headquarters

6:00 p.m. – 8:00 p.m.

[Dinner with Blue/Yellow for Ukraine and Ukrainian soldiers](#)

Location: La Boheme, Sv. Ignoto g. 4-3, Vilnius 01144 Lithuania

Topic: The status of the war in Ukraine, needs along the frontlines, and cooperation with the US on security support.

Relevance: Staffers will hear personal stories and insight about conditions seen along the frontlines in Ukraine, gaining further perspective into the reality of the war, the impact of US and allied support, and what soldiers', veterans', civilians' and aid workers' experiences are like with Russian aggression.

8:00 p.m. – 8:15 p.m.

[Delegation walks from dinner to Hotel Vilnia](#)



Tuesday, August 29

Until 8:10 a.m.

Breakfast available for delegation at Hotel Vilnia

Breakfast is optional for all guests and is available starting from 7:00 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure but should be ready to depart the hotel by 8:10 a.m.

8:10 a.m. – 8:30 a.m.

Delegation walks to the Presidential Palace of Lithuania

8:30 a.m. – 9:30 a.m.

Meeting with former President of Lithuania Dalia Grybauskaitė

Location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania.

Topic: How Lithuania's policies towards Russia, Ukraine, and Belarus have evolved over time.

Relevance: Staffers will learn from a top former Lithuanian official about how the country's response to the same issues being faced today were addressed under their government in prior years, with particular attention towards Russian aggression, global authoritarianism, and the threat from the regime in neighboring Belarus.

9:30 a.m. – 10:00 a.m.

Delegation transfers to the Parliament of Lithuania

Pickup location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania.

10:00 a.m. – 11:00 a.m.

Meeting with Chair of the Foreign Affairs Committee of the Parliament of Lithuania Mr. Žygimantas Pavilionis and Chair of the National Security and Defence Committee of the Parliament of Lithuania Dr. Laurynas Kasčiūnas

Location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania

Topic: Lithuania's foreign policy and national security and defense policy

Relevance: Lithuania is a key supporter of Ukraine, the democratic movement in Belarus, and Taiwan. Moscow and Beijing have both tried to pressure Vilnius as a result. Lithuania feels vulnerable from a security perspective in spite of its NATO membership. Staffers will gain further insight into Lithuania's assessment of the recent NATO Summit in Vilnius, its foreign policy priorities, its immediate security needs, and how it has developed its national security and defense policies to support democracies and confront authoritarian threats.



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11:00 a.m. – 11:20 a.m.

Delegation transfers to Ministry of National Defence

Pickup location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania

11:20 a.m. – 12:00 p.m.

Meeting with Ministry of National Defence of Lithuania

Location: Lithuanian Ministry of National Defence, Totorių str. 25, Vilnius

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence, and the threats from destabilization of Belarus.

Relevance: Staffers will learn about how Lithuania has been a key supporter of Ukraine during Russia's invasion, the threats Lithuania is facing itself from Moscow, and how recent announcements at the NATO Summit in Vilnius impact Baltic security. Representatives from the Ministry of Defence will also cover the destabilizing role that Belarus has played in Lithuania's security.

12:00 p.m. – 12:15 p.m.

Delegation transfers to meet with the US Ambassador to the Republic of Lithuania

Pickup location: Totorių g. 25, Vilnius 01121

12:15 p.m. – 12:30 p.m.

Security and entry into the Ambassador's residence

12:30 p.m. – 2:30 p.m.

Lunch meeting with The Hon. Robert S. Gilchrist, US Ambassador to the Republic of Lithuania

Location: Ambassador's residence

Topics: US support for the Baltic states in the face of Kremlin aggression.

Additional participants: Representatives of the US Belarus Affairs unit.

Relevance: Staffers will hear from the US ambassador to Lithuania about the challenges facing the Baltic region as Russia's war on Ukraine continues, as well as Lithuania's response to the war and support for Ukraine. The ambassador will also discuss the Russian and Belarusian democratic movements that are headquartered in Vilnius.

2:30 p.m. – 3:00 p.m.

Delegation travels to the Ministry of Foreign Affairs

Pickup location: Ambassador's residence



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3:00 p.m. – 4:00 p.m.

Meeting with Lithuanian Ministry of Foreign Affairs Vice Minister Jonas Survila

Location: Ministry of Foreign Affairs, J.Tumo-Vaižganto g. 2

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence.

Relevance: Staffers will learn about areas of partnership between the United States and Lithuania during Russia's war on Ukraine, how new US/NATO support for the Baltic states will impact regional security in the wake of the recent NATO Summit in Vilnius, and the state of humanitarian aid for refugees from Ukraine and the MENA region after being filtered through Belarus towards Lithuania. Lithuania's deepened relationship with Taiwan will also be discussed and framed in relevance to Lithuania's push back against global authoritarianism and support for Ukraine.

4:00 p.m. – 4:30 p.m.

Delegation travels to Hotel Vilnia

Pickup location: Ministry of Foreign Affairs, J.Tumo-Vaižganto g. 2

4:30 p.m. – 5:15 p.m.

Meeting with Viasna team

Location: Hotel Vilnia

Topic: The state of the Belarusian democratic movement and human rights in Belarus.

Relevance: Staffers will meet with Viasna team members to learn about the state of human rights and oppression in Belarus, the Belarusian democratic movement, how foreign support has aided democracy in Belarus, the involvement of Belarusian ruler Alyaksandr Lukashenka in the war on Ukraine, and recent developments regarding Wagner Group activities in Belarus.

5:15 p.m. – 6:00 p.m.

Delegation travels to Restaurant Lokys

Pickup location: Hotel Vilnia

6:00 p.m. – 7:45 p.m.

Dinner with Russian opposition politician Vladimir Milov, vice president for international advocacy at the Free Russia Foundation, and Russian opposition politician Leonid Volkov

Location: Restaurant Lokys, Stiklio str. 8, Vilnius

Topics: The state of opposition to the Russian government, Russian civil society in exile.



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Relevance: Staffers will learn about how the Russian opposition movement was systematically targeted by the Kremlin before and after the full-scale invasion of Ukraine in February 2022, how opposition figures and activists continue their activities in exile, and what is happening to leaders like Alexei Navalny and Vladimir Kara-Murza who have been jailed by the Kremlin to prevent them from organizing against the war.

7:45 p.m. – 8:00 p.m.

[Walk to Trinity Restaurant and Cocktail House](#)

8:00 p.m. – 9:00 p.m.

[Dessert and tea with Atlas Global Aid founder Jack Frye and special program manager Rima Ziuraitis](#)

Location: Trinity Restaurant and Cocktail House, Vilniaus g. 30, Vilnius

Topics: Joint US-Lithuanian disaster relief efforts in Ukraine

Relevance: Staffers will learn about disaster relief efforts in Ukraine and how US-registered organizations are assisting in the procurement and delivery of aid to frontline communities in Ukraine, including those impacted by active fighting and the environmental destruction related to the Kakhovka dam collapse.

9:00 p.m. – 9:15 p.m.

[Walk back to Hotel Vilnia](#)

Wednesday, August 30

Until 8:30 a.m.

[Breakfast available for delegation at Hotel Vilnia](#)

Breakfast is optional for all guests and is available starting from 7:00 a.m. in the hotel breakfast room. The delegation will be able to eat breakfast at their leisure, but should be ready to depart the hotel by 8:30 a.m.

8:30 p.m. - 9:00 a.m.

[Delegation travels to the Office of the Prime Minister of Lithuania](#)

Pickup location: Hotel Vilnia

9:00 a.m. – 9:45 a.m.

[Meeting with members of the Office of the Prime Minister of Lithuania](#)

Location: Office of the Government of Lithuania; Gedimino pr. 11, Vilnius 01103, Lithuania

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence

Relevance: Staffers will learn about how Lithuania has been a key supporter of Ukraine during Russia's invasion and how the Lithuanian government sees its role in the response to increasing threats from Russia.



9:45 a.m. – 10:00 a.m.

[Delegation transfers to the Museum of Occupation and Freedom Fights](#)

Pickup location: Office of the Government of Lithuania; Gedimino pr. 11, Vilnius 01103, Lithuania

10:00 a.m. – 11:00 a.m.

[Guided tour of the Museum of Occupation and Freedom Fights](#)

Location: Aukų str. 2A Vilnius, Lithuania

Topic: Soviet occupation of Lithuania, Lithuanians' fight for freedom, Lithuanian history and culture

Relevance: Staffers will learn about the Soviet era in Lithuania, including the repression of Lithuanians under the rule of the Soviet Union and deportations to Siberian gulags. The museum is housed in what used to be the Lithuanian headquarters of the KGB. Through the visit and guided tour, staffers will gain critical insight into fundamental aspects of Lithuanian national memory, their spirit of resistance, and their relation to the Russian Federation.

11:00 a.m. – 11:15 a.m.

[Delegation transfers to lunch](#)

Pickup location: Aukų str. 2A Vilnius, Lithuania

11:15 a.m. – 12:00 p.m.

[Lunch](#)

Location: Etno Dvaras, Pilies g. 16, Vilnius 01124, Lithuania

12:00 p.m. – 12:15 p.m.

[Delegation walks to the Presidential Palace of Lithuania](#)

12:15 p.m. – 1:30 p.m.

[Meeting with advisors to the President of Lithuania](#)

Location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence, Lithuania's relationship with allies.

Relevance: Staffers will learn about the Lithuanian president's policies and views regarding Russia, Ukraine, Belarus, and Lithuania's relationship with allies.

1:30 p.m. – 2:00 p.m.

[Delegation travels from Presidential Palace to Ministry of Defense](#)



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Pickup location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania

2:00 p.m. – 3:00 p.m.

Meet with Vice Minister of Defense Žilvinas Tomkus

Location: Ministry of Defense, Totoriu g. 25, 01121 Vilnius, Lithuania

Topic: Lithuania's defense policy, response to Russia's war on Ukraine, and threats to Lithuania's security and independence.

Relevance: Staffers will learn about Lithuania's crucial support for Ukraine during Russia's invasion, what threats Lithuania faces from Russia and other defense threats, and how the security of the Baltic space will be impacted by the recent announcements at the NATO Summit. Staffers will also learn about the destabilizing threat that Belarus poses to Lithuania.

3:00 p.m. – 3:15 p.m.

Delegation travels to the Embassy of Ukraine in Lithuania

Pickup location: Ministry of Defense, Totoriu g. 25, 01121

3:15 p.m. – 4:00 p.m.

Meeting with Ambassador Petro Beshta, Ambassador of Ukraine to the Republic of Lithuania

Location: Embassy of Ukraine in Lithuania, Teatro gatve 4

Topics: Lithuania's response to Russia's war against Ukraine and aggression in the region, Ukrainian-Lithuanian relations.

Relevance: Staffers will hear from Ukraine's ambassador to Lithuania about the view of Russia's war from Lithuania, the status of Ukrainians in Lithuania, and views on US policy toward the region.

4:00 p.m. – 4:15 p.m.

Delegation travels to the Reform Space

Pickup location: Embassy of Ukraine in Lithuania, Teatro gatve 4

4:15 p.m. – 5:45 p.m.

Panel discussion with Reform Space project managers and Russian dissident journalists and political activists

Location: Reform Space

Topic: Russian emigration to and/or through Lithuania, Russian dissident networks projects for discussing desired changes in Russian society, reform, and anti-war efforts.

Relevance: The Reform project serves as a network and space for Russian emigrants with political asylum to engage in discussions and anti-



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war efforts. Staffers will learn from the project leaders and key participants about the state of Russian emigration, Russian anti-war efforts abroad, the Russian media environment following laws in Russia that led to the closure or exile of all leading independent news media, as well as how journalists and activists continue to try to inform the Russian public and what barriers exist to getting accurate information to Russians.

5:45 p.m. – 6:15 p.m.

Delegation travels to dinner at Restoranas Grey

Pickup location: Reform Space

6:15 p.m. – 8:00 p.m.

Dinner with Radio Free Europe/Radio Liberty (RFE/RL) and Hanna Liubakova, Belarusian journalist and nonresident fellow, Atlantic Council's Eurasia Center

Location: Restoranas Grey, Pilies g. 2

Topics: RFE/RL's engagement with audiences in Russia and Belarus through the newly opened bureau in Lithuania, the impact of Russia's war against Ukraine upon free media in Russia and Belarus.

Relevance: Staffers will learn about the role RFE/RL plays in the region and their needs in light of Russia's war on Ukraine, which has increased the appetite for credible, uncensored alternatives to Kremlin media to cover the full scope of the conflict. RFE/RL has been labeled an extremist organization by the Belarusian government and was forced to suspend their operations in Russia. The Vilnius news bureau hosts displaced RFE/RL Belarus Service journalists forced to flee Belarus after the fraudulent 2020 elections. The Vilnius bureau journalists and independent Belarusian journalist Hanna Liubakova will share their views on the challenges facing media, how US assistance helps media, and the threat of Kremlin disinformation.

8:00 p.m. – 8:15 p.m.

Delegation walks to Hotel Vilnia

Thursday, August 31 – depart Vilnius for Warsaw

7:00 a.m. – 7:15 a.m.

Delegation meets in hotel lobby with luggage, hotel checkout (*Breakfast snack to-go bags available for pick-up at hotel front desk*)

Pickup location: Hotel Vilnia

7:15 a.m. – 7:35 a.m.

Delegation transfers to Vilnius airport via private transportation

7:35 a.m. – 9:00 a.m.

Check-in, security, boarding



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9:00 a.m. – 9:05 a.m.

Delegation flies from Vilnius (VNO) to Warsaw (WAW) on LOT Polish Airlines flight LO 780

Note: One-hour time zone change

9:05 a.m. – 9:45 a.m.

Arrival in Warsaw, pick up luggage, meet driver

9:45 a.m. – 10:15 a.m.

Delegation transfers to hotel via private transportation

Hotel: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

Pickup location: Warsaw airport arrivals

10:15 a.m. – 10:45 a.m.

Drop off luggage with hotel concierge

10:45 a.m. – 11:00 a.m.

Delegation transfers to Ministry of Agriculture and Rural Development

11:00 a.m. – 12:00 p.m.

Meeting with Mrs. Anna Gembicka, Secretary of State at the Ministry of Agriculture and Rural Development

Location: Ministry of Agriculture and Rural Development, 30 Wspólna st., Warsaw).

Topics: Import and transit of Ukrainian food products, Ukrainian-Polish trade relations, and the impact of food product transit impact on global food security.

Relevance: Staffers will hear from a representative of the Polish Ministry of Agriculture and Rural Development about the sensitive but important issue of transit of Ukrainian food products through Poland. This will provide insight into how the massive inflow of grain from Ukraine has affected Poland, other EU member states, and global food security.

12:00 p.m. – 12:15 p.m.

Delegation transfers to Embassy of Ukraine in Poland

Location: Embassy of Ukraine to Poland, Aleja J. Ch. Szucha 7, 00-580 Warszawa

Pickup location: Atlantic Council Warsaw Office, WeWork - Powierzchnia Biurowa i Coworking, Krakowskie Przedmieście 13, 05-077 Warszawa

12:15 p.m. – 12:30 p.m.

Security and entrance to Embassy of Ukraine in Poland

12:30 p.m. – 1:30 p.m.

Meeting with Ambassador of Ukraine to Poland, Ambassador Vasyl Zvarych



Atlantic Council

Location: Embassy of Ukraine to Poland, Aleja J. Ch. Szucha 7, 00-580 Warszawa

Topic: Ukrainian-Polish relations amidst Russia's war on Ukraine, the humanitarian situation for Ukrainians in Poland.

Relevance: Staffers will hear from Ukraine's ambassador to Poland about the view on Russia's war from Poland, the status of Ukrainians in Poland, and views on US policy toward the region. Staffers will also hear about the Ukrainian embassy in Poland's war response efforts, including addressing the humanitarian crisis facing Ukrainian refugees remaining in Poland.

1:30 p.m. – 1:45 p.m.

[Delegation transfers to lunch at Zapiecek](#)

Pickup location: Embassy of Ukraine to Poland, Aleja J. Ch. Szucha 7, 00-580 Warszawa

1:45 p.m. – 2:40 p.m.

[Lunch at Zapiecek, briefing from Aaron Korewa, Director of the Warsaw Office, Atlantic Council](#)

Location: Zapiecek, al. Jerozolimskie 28, 02-024 Warszawa

Topic: US-Polish relations and cooperation in responding to the war in Ukraine, Polish governmental relations.

Relevance: Staffers will be briefed by the director of the Atlantic Council's Warsaw office to understand Poland's political and security environment and how the government navigates the response to the war in Ukraine both internally and in coordination with the US.

2:40 p.m. – 3:00 p.m.

[Delegation transfers to the Chancellery of the Prime Minister](#)

Pickup location: Zapiecek
al. Jerozolimskie 28, 02-024 Warszawa

3:00 p.m. – 4:00 p.m.

[Meeting with representatives of the Chancellery of the Prime Minister](#)

Location: Chancellery of the Prime Minister of Poland
Al. Ujazdowskie 1/3

Topic: Poland's solidarity with Ukraine

Relevance: Staffers will learn more about Poland's response to Russia's full-scale invasion of Ukraine and what Poland has done to support their Ukrainian neighbors.

4:00 p.m. – 4:15 p.m.

[Delegation transfers to hotel](#)

Pickup location: Chancellery of the Prime Minister of Poland
Al. Ujazdowskie 1/3



4:15 p.m. – 4:35 p.m.

[Check in at hotel](#)

Hotel: Hotel Bristol
Krakowskie Przedmieście 42/44, 00-325 Warsaw

4:35 p.m. – 4:45 p.m.

[Delegation walks to Atlantic Council Warsaw office](#)

4:45 p.m. – 5:45 p.m.

[Meeting with representatives of the Ministry of Climate and Environment](#)

Location: Atlantic Council Warsaw Office
WeWork - Powierzchnia Biurowa i Coworking
Krakowskie Przedmieście 13, 05-077 Warszawa

Topic: Polish energy policy and Russia

Relevance: Staffers will hear how Poland is evolving its energy policy to counter the Kremlin's malign energy activities.

5:45 p.m. – 6:00 p.m.

[Delegation transfers to dinner](#)

Pickup Location: Atlantic Council Warsaw Office
WeWork - Powierzchnia Biurowa i Coworking
Krakowskie Przedmieście 13, 05-077 Warszawa, Poland

6:00 p.m. – 8:00 p.m.

[Dinner at Czerwony Wieprz with Ukrainian civil society leaders and activists and Minister Jadwiga Emilewicz, Secretary of State and Government Plenipotentiary for Polish – Ukrainian Development Coordination, and Ambassador Beata Daszyńska-Muzycka, Special Representative of the President of the Republic of Poland for the Three Seas Initiative](#)

Location: Żelazna 68, 00-866 Warszawa, Poland

Topics: The humanitarian situation for Ukrainians in Poland and Polish support, Ukrainian government and civil society relations with international organizations, plans for Ukraine's reconstruction, collaboration between Poland-Ukraine on the transformation of Ukraine during and post-war, and Polish development with the Three Seas Initiative.

Relevance: Staffers will learn from Ukrainians about their needs in Poland, as well as from key government officials handling Ukrainian-Polish relations about Poland's support for Ukraine and Ukrainian reconstruction. In addition, staffers will learn about Polish economic imperatives surrounding the Three Seas Initiative and Poland's strategic role in the European community.

8:00 – 8:15 p.m.

[Delegation walks back to the Hotel Bristol](#)



Atlantic Council

Friday, September 1

Until 8:00 a.m.

Breakfast available for delegation at Hotel Bristol

Breakfast is optional for all guests and is available starting from 6:30 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure, but should be ready to depart the hotel by 8:00 a.m.

8:00 a.m. – 8:30 a.m.

Delegation transfers to the Ministry of Defence

Pickup Location: Hotel Bristol

8:30 a.m. – 9:30 a.m.

Meeting with the Ministry of National Defence

Location: Ministry of Defence venue

Topic: Polish defense and security concerns and cooperation.

Relevance: Staffers will learn about how Russia's full-scale war in Ukraine has changed Polish defense policy. They will hear about US-Poland defense cooperation and NATO-Poland cooperation.

9:30 a.m. – 9:45 a.m.

Delegation transfers to meeting with Pavel Latushka

Pickup location: Ministry of Defence venue

9:45 a.m. – 10:45 a.m.

Meeting with Pavel Latushka, deputy head of the United Transitional Cabinet of Belarus

Location: Atlantic Council Warsaw Office
WeWork - Powierzchnia Biurowa i Coworking
Krakowskie Przedmieście 13, 05-077 Warszawa

Topic: Global efforts to support the Belarusian democratic opposition

Relevance: Staffers will build upon their prior Vilnius meetings with the Belarusian democratic opposition and relevant activists by learning about the Belarusian opposition in Warsaw's role, the position of the United Transitional Cabinet for Belarus, and how the Belarusian democratic forces strategically partner with foreign governments, the private sector, and global civil society organizations to maintain support for the Belarusian democratic movement and security.



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10:45 a.m. – 11:00 a.m.

[Delegation transfers to lunch](#)

Pickup location: Warsaw Uprising Museum, Grzybowska 79, 00-844 Warszawa

11:00 a.m. – 11:55 a.m.

[Lunch](#)

Location: Otto Pompieri, plac Bankowy 1, 00-139 Warszawa

11:55 a.m. – 12:00 p.m.

[Delegation walks to Atlantic Council Warsaw Office](#)

12:00 p.m. – 1:30 p.m.

[Meeting with Members of Civic Coalition](#)

Location: Atlantic Council Warsaw Office, WeWork - Powierzchnia Biurowa i Coworking, Krakowskie Przedmieście 13, 05-077 Warszawa

Topic: Polish–EU relations and Poland's response to Russia's war in Ukraine from a parliamentary perspective

Relevance: Staffers will learn about the key role Poland has played in supporting Ukraine in Russia's war and its role as a crucially located ally for both the Ukrainian people and the European and transatlantic community. Staffers will hear about the Polish opposition party's joint efforts with the ruling party in responding to the war in Ukraine.

1:30 p.m. – 2:00 p.m.

[Delegation transfers to the residence of the US ambassador to Poland, goes through security](#)

Location: Residence of the US Ambassador to the Republic of Poland

2:00 p.m. – 3:00 p.m.

[Coffee with The Hon. Mark Brzezinski](#)

Location: Residence of the US Ambassador to the Republic of Poland
ul. Idzikowskiego 34, Warsaw

Topics: US-Polish and transatlantic relations, Poland's response to Russia's war in Ukraine

Relevance: Staffers will have the opportunity to debrief their initial findings and impressions from the delegation's meetings in Warsaw, discuss key questions and takeaways, and hear from Amb. Brzezinski on the importance of US-Polish relations and how the war in Ukraine has impacted these relations.

3:00 p.m. – 3:20 p.m.

[Delegation transfers to Warsaw Uprising Museum](#)

Pickup location: Ministry of Foreign Affairs



Atlantic Council

3:20 p.m. – 4:20 p.m.

Visit Warsaw Uprising Museum

Location: Grzybowska 79, 00-844 Warszawa

Topic: Polish resistance to Nazi occupation

Relevance: Staffers will learn about the Warsaw Uprising, a seminal moment in 20th century Polish history that continues to have significance in the national consciousness and in Warsaw. As Poland faces the possibility of further Russian aggression, the Warsaw Uprising continues to be relevant to Polish national memory.

4:20 p.m. – 4:30 p.m.

Delegation transfers to Ministry of Foreign Affairs

Pickup location: Grzybowska 79, 00-844 Warszawa

4:30 p.m. – 5:30 p.m.

Meeting with members of the Ministry of Foreign Affairs

Location: Ministry of Foreign Affairs, Al. Jana Christiana Szucha 23

Topic: Poland's diplomatic priorities

Relevance: Staffers will learn from Ministry of Foreign Affairs representatives about Poland's diplomatic objectives and foreign policy, which has taken on even greater importance since Russia's full-scale invasion of Ukraine. Staffers will also hear about how the ministry is working with partners to respond to the war in Ukraine and discuss Poland's related foreign policy priorities in the EU and UN.

5:30 p.m. – 5:45 p.m.

Delegation walks to dinner at Rusiko restaurant

5:45 p.m. – 7:45 p.m.

Dinner discussion with Amb. John Herbst recapping the main takeaways of the trip

Location: Rusiko Restaurant, Wierzbowa 11, 00-094 Warszawa, Poland

Topic: Takeaways and remaining questions from the trip

Relevance: Following all meetings in Vilnius and Warsaw, staffers will hear Amb. John Herbst's main takeaways and discuss their insights from the trip.

7:45 p.m. – 8:00 p.m.

Delegation transfers to Hotel Bristol via private transport

8:00 p.m. – 8:45 p.m.

Optional: Guided walk to the Tomb of the Unknown Soldier and Royal Castle area, with history explained by Aaron Korewa director of the Atlantic Council's Warsaw office



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Topic: History of the national monument Tomb of the Unknown Soldier and the Royal Castle and surrounding area in Warsaw

Relevance: Staffers will hear about the history of important Polish national monuments and learn about their destruction, reconstruction, and place in modern Polish culture and memory.

8:45 p.m.

Delegation walks back to Hotel Bristol

Saturday, September 2 – depart Warsaw for US

7:15 a.m. – 7:30 a.m.

Delegation meets in hotel lobby with luggage, hotel checkout

7:30 a.m. – 8:00 a.m.

Delegation transfers to Warsaw Chopin Airport via private transportation

Pickup location: Hotel Bristol

8:00 a.m. – 9:50 a.m.

Check-in, security, boarding

9:50 a.m. – 11:35 a.m.

Delegation flies from Warsaw (WAW) to Frankfurt (FRA) on Lufthansa flight LH 1347

11:35 a.m. – 1:10 p.m.

Layover, additional US security screening, delegation boards flight to Washington

1:10 p.m. – 3:55 p.m.

Delegation flies from Frankfurt (FRA) to Washington Dulles (IAD) on LH 418